

1 **Northwest PEG-TV**

2
3 Northwest PEG-TV Board of Directors Meeting
4 August 20, 2018
5 Minutes
6

7 **Present for a quorum:** David McWilliams, Rick Tatro, Tim Stetson, Mike Curtis, Joe
8 Halko, Michel Consejo, Marilyn Grunewald, Virginia Holiman

9 **Unable to Attend:**

10 **Administrators:** Elizabeth Malone, Paul Snyder

11 **Visitors:**

12
13 1. **Call to Order**

14 David McWilliams called the meeting to order at 6:01 p.m. at Northwest Access TV.
15

16 2. **Changes or Adjustments to Agenda**

17 Enosburgh TV Camera on Main Street

18 Building Committee Update
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20 3. **Programming Report**

21 Paul Snyder reported there was some rebranding of shows, including Richard
22 Cowperthait's show. Throughout the summer NWATV has covered shows including
23 Summer Concert Series; Now You Know- which is a science and nature show; Athletes
24 Showcase with the Messenger; Women Who Care with Judy Ashley; Inside Groove with
25 Nick Mumley and Dustin Tanner; Franklin County Blues with Mike McCarthy; Franklin
26 County Field Days; Saint Albans Farmers Market at the Bay which featured Boneyard
27 Farm, North Shore Kite and Paddle, Oh' Sweet, and Couture Customs LLC.
28

29 3a. Messenger Channel Guide & Bulletin Board-

30 Messenger Channel: David McWilliams explained there has been a complaint because the
31 Messenger Channel Guide is not showing all the shows that are playing. Paul Snyder
32 explained the Messenger does have a blurb explaining for a full listing to see the
33 NWATV's website. To send the St. Albans Messenger a TV Guide Listing for their
34 shows, it would take Paul an entire day. The Board decided there will be no changes to
35 the way Paul sends this to the St. Albans Messenger.

36 Bulletin Board: Some of the Board Members explained they did not like the Bulletin
37 Board, and it is not like it was before. Paul Snyder explained it will take a while to fix it,
38 but they did not realize there was a problem until it was brought to their attention. Every
39 page has been branded to make it all look uniform, and they will keep working on the
40 Bulletin and it will be all fixed by the next Board meeting.
41

42 4. **Treasurers Report**

43 Mike Curtis explained the net surplus is at \$58,000, and that NWATV has been spending
44 more money this year compared to last year, but that has been expected due to the new
45 building. The cash flow is healthy, and the expenses are under control. Mike Curtis has
46 questions for the accountant, but everything looks swell.

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2 Michel Consejo made the motion to accept the Treasurer’s Report; Tim Stetson seconded
3 the motion. The motion carried 7-0-1. Mike Curtis abstained.

4
5 Tim Stetson made the motion to approve the checks issued in the previous month; Joe
6 Halko seconded the motion. The motion carried 7-0-1. Mike Curtis abstained.

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8 **5. Executive Director’s Report**

9 Elizabeth Malone thanked all who came out to the Chamber Re-Mixer 75% of the people
10 who attended do not work with NWATV. There were 80 people in attendance and
11 everyone she talked with had a great time. The Annual Meeting will be held at NWATV’s
12 location, and it will be the first of October. NWATV received their third Comcast check,
13 and recovered 1% of revenue. Comcast’s excuse for the lower revenue was “Revenue
14 Recognition”. VAN is collecting data from across the state of VT and they are also
15 speaking with other states. Elizabeth Malone reported the contract work is off to a great
16 start and they will reevaluate what went well, and what they will want to target in the
17 future.

18
19 Building Update- NWATV will receive a rebate of over \$3000 from Efficiency VT and a
20 \$1500 rebate from Vermont Gas. The air conditioning unit will either need to be moved
21 or will need a shelter to be built for it. Linc Prescott, Tim Duff and Elizabeth Malone are
22 working on this issue. Elizabeth Malone would like to know if any Board members would
23 like to help finish up with the landscaping and gardening, including donating plants.

24
25 Elizabeth Malone will get back to the Board about the contract with Collins Perley Sports
26 Center. The advertising is currently on the press box in the hockey rink as well as on the
27 score board.

28
29 **6. New Business**

- 30
31 a. Creating Nominating Committee- Marilyn Grunewald, Michel Consejo,
32 and Virginia Holiman will be on the nominating committee. The three
33 board members who are up for reelection (David McWilliams, Rick Tatro,
34 and Marilyn Grunewald) will need to get back to Elizabeth Malone in the
35 very near future to see if they will be running again. If the candidates
36 decide not to run, the nominating committee will have 6 weeks to find
37 candidates.

38
39 (Tim Stetson left at 7:02 p.m.)

- 40
41 b. Bylaws Update- This cannot be approved at this meeting; the Board will
42 discuss further at the next meeting. The Board discussed Terms for
43 Officers, currently they do not have lengths it was suggested to allow 2-
44 2-year consecutive terms per position.

- 45
46 c. Plaques (Larry Dugan, Stan Beauregard)- The Board would like to

1 purchase a plaque to recognize Larry Dugan and Stan Beauregard for their
2 service They were original founders of NWATV. The plaques will go in
3 the Lobby.
4

5 Mike Curtis made the motion to create a plaque for Larry Dugan and Stan Beauregard;
6 Marilyn Grunewald seconded the motion. The motion carried 7-0-0.
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8 **7. Approval of Minutes 05/21/2018**
9

10 The minutes were tabled as they were not attached to the Board packets.
11

12 **8. Adjourn**
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14 Mike Curtis made the motion to adjourn at 7:25 p.m.; Joe Halko seconded the motion.
15 The motion carried 7-0-0.
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17
18 Respectfully submitted,
19

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21 Brianne King, Board Recorder
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25 _____
26 **David McWilliams, President**
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Michel Consejo

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29 _____
30 **Rick Tatro, Vice President**
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Virginia Holiman

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33 _____
34 **Mike Curtis, Treasurer**
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Joe Halko

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37 _____
38 **Tim Stetson, Secretary**

Marilyn Grunewald