

1 **Northwest PEG-TV**

2  
3 Northwest PEG-TV Board of Directors Meeting  
4 September 19, 2016  
5 Minutes

6  
7 **Present for a quorum:** David McWilliams, Rick Tatro, Tim Stetson, Michel Consejo, Joe  
8 Halko, Marilyn Grunewald

9 **Unable to Attend:** Jill Snapp, Virginia Holiman, Gregg Gervais

10 **Administrators:** Elizabeth Malone

11 **Visitors:**

- 12  
13 1. Call to Order- David McWilliams called the meeting to order at 4:02 p.m. at the  
14 Bellows Free Academy Library.  
15  
16 2. Treasurer's Report- The Treasurer's Report was attached to the Board's packets.  
17 The Board asked some questions about garnishments which NWATV now cuts  
18 checks out of their checking account instead of through the payroll company. The  
19 Board also had some questions regarding the health insurance reimbursement.  
20 Hackett Valine and MacDonald was bought out by NFP Properties.

21  
22 **Rick Tatro made the motion to accept the Treasurer's report as presented; Tim**  
23 **Stetson seconded the motion. The motion carried 6-0-0.**

24  
25 **Joe Halko made the motion to accept the checks written in the months of July 2016**  
26 **and August 2016; Michel Consejo seconded the motion. The motion carried 6-0-0.**

- 27  
28 3. Executive Director's Report- Elizabeth Malone reported September 15<sup>th</sup> was the  
29 deadline for applications for the Tech Coordinator position. Tim Stetson and  
30 Elizabeth will interview candidates, and she will also be interviewing for freelance  
31 videographers. Comcast asked for a two week extension with the Public Service  
32 Board for reply briefs in their CPG Renewal, and after the two weeks, everyone  
33 will wait for a final decision. The film festival will have an added event called the  
34 Zombie Run, which will also help to draw in more people.  
35  
36 4. New Business  
37  
38 a. Committee Leadership Positions- After discussion with the Board, this item  
39 has been tabled until next month.  
40  
41 b. Building Committee Update- The architects have hired 3 engineers, and are  
42 now working on a bid for a Construction Manager. David McWilliams will  
43 look into the ability to have NWATV exempt from property taxes.  
44 Elizabeth Malone will check with another access TV center on their  
45 property tax status. Elizabeth Malone is working on the Loan Process, and  
46 the application with the USDA, and hopefully will submit it to them by

1                   October 1, 2016.

2  
3                   c. North Country Update- Two cameras have been brought up to Cold Hollow  
4 Career Center and are being stored in the Principal's Office. People will  
5 need to call NWATV to sign out the cameras. The deadline to have all of  
6 the North Country serviced is 2019, when the Comcast CPG for the area  
7 renews.

8  
9                   d. Annual Meeting Preparations- The three Board members up for reelection  
10 are Joe Halko, Virginia Holiman, and Michel Consejo. David McWilliams  
11 has heard that Joe Halko and Michel Consejo would like to renew their  
12 positions. The invitees will be producers, establishes members, Board  
13 Members, and employees. This meeting will be held in the studio,  
14 Elizabeth will e-mail the Board with more information. The Board meeting  
15 will happen first, then the election will be held after.

16  
17                   5. Approval of Minutes 08/15/16- The minutes of August 15, 2016 were attached.

18  
19                   **Rick Tatro made the motion to approve the minutes of August 15, 2106 as submitted;**  
20                   **Tim Stetson seconded the motion. The motion carried 6-0-0.**

21  
22                   6. Adjourn

23  
24                   The Board Adjourned at 4:49 p.m.

25  
26                   Respectfully submitted,

27  
28                   Brienne King, Board Recorder

29  
30  
31  
32                   \_\_\_\_\_  
33                   **David McWilliams, President**

\_\_\_\_\_  
**Michel Consejo**

34  
35  
36                   \_\_\_\_\_  
37                   **Rick Tatro, Vice President**

\_\_\_\_\_  
**Gregg Gervais**

38  
39                   \_\_\_\_\_  
40                   **Marilyn Grunewald, Treasurer**

\_\_\_\_\_  
**Joe Halko**

41  
42                   \_\_\_\_\_  
43                   **Jill Snapp, Secretary**

\_\_\_\_\_  
**Virginia Holiman**

44  
45                   \_\_\_\_\_  
46                   **Tim Stetson**