

1 **Northwest PEG-TV**

2
3 Northwest PEG-TV Board of Directors Meeting

4 March 21, 2016

5 Minutes

6
7 **Present for a quorum:** David McWilliams, Marilyn Grunewald, Virginia Holiman, Tim
8 Stetson, Gregg Gervais, Rick Tatro, Joe Halko, Jill Snapp (arrived at 4:11 p.m., left at
9 5:00 p.m.)

10 **Unable to Attend:** Michel Consejo

11 **Administrators:** Elizabeth Malone, Paul Snyder

12 **Visitors:** Marty Manahan

13
14 1. Call to Order- David McWilliams called the meeting to order at 4:02 p.m. at the
15 Bellows Free Academy Library.

16
17 2. Programming Report- Paul Snyder's report highlighted new shows, including
18 Political Bull, Mr. Thunderbird which is a performance/competition for MVU
19 Seniors to win a scholarship, Town Meeting Day, the results from the School
20 Unification for FCSU, and Hockey Championships which highlighted the BFA
21 Bobwhites who took home the 2015-2016 championship. Paul Snyder also
22 explained the new set is a big hit, and everyone is pleased.

23
24 (Jill Snapp Arrived)

25
26 Marty Manahan, an employee of the City of Saint Albans explained that the City Hall is
27 undergoing a \$2.5 Million project. Mr. Manahan asked NWATV to take a look at their
28 new meeting space and consider paying for additional hook ups for future meetings at this
29 site. Mr. Manahan anticipates there will be plenty of meetings in this new site, especially
30 because it can hold up to 65 people. Elizabeth Malone, David McWilliams, and Tony at
31 Connor Communication will do a site visit.

32
33 3. Treasurer's Report- The Treasurer's Report was attached to the Board's packets.
34 Elizabeth Malone highlighted the entire Comcast check for Q4 went into the
35 Building Fund, and now there is \$585,670.00 in the Building Fund.

36
37 **Joe Halko made the motion to accept the checks written in the months of January**
38 **and February 2016; Tim Stetson seconded the motion. The motion carried 8-0-0.**

39
40 4. Executive Director's Report- Elizabeth Malone explained NWATV has a new
41 accountant. The accountant is very busy as of right now, and therefore will file an
42 extension for the 990. Ms. Malone explained both girls basketball teams (MVU
43 and Enosburg) made it to the Semi Finals, and Enosburg took home the
44 Championship. Paul Snyder is now back to work full time from his ankle injury.
45 NWATV is hiring a coordinator and videographers. Elizabeth Malone will put an
46 ad in the Courier, and The Messenger. The Dairy Fest is June 3rd through the 5th,

1 and NWATV will have a table during this time. Virginia Holiman suggested that
2 NWATV attended an event called Dairy On the Farm, on August 27, this event
3 will go from 10:00 a.m. to 2:00 p.m.
4

5 5. Old Business

- 6 a. Building Committee Update- Elizabeth Malone reported NWATV is in
7 communications with their lawyer and Cross Consulting. Patrick Malone
8 applied for a waste water permit, and the City of St. Albans will give him a
9 capacity letter which will give all of the future buildings access to the
10 water. Each of those companies will then need to apply separately for a
11 Water/Waste Water Permit. If NWATV applies now for a waste water
12 permit, they will need to pay 6% interest until hooked up. Elizabeth
13 Malone is looking into what that 6% is, and how much it would cost
14 NWATV. They are hopeful to have the land purchased by the first of the
15 year.
16

17 (Jill Snapp left)
18

19 6. New Business

- 20 a. Annual Report- Elizabeth Malone explained the report is to be filed with
21 the State of Vermont. The report was made by VAN, the most important
22 information Elizabeth Malone highlighted is page 6, the Programming
23 Data. Elizabeth Malone explained NWATV produced more last year with
24 1925 hours of shows, 1116 shows on Channel 15 and 465 shows on
25 Channel 16. There were no complaints in 2015 and fewer problems with
26 playback. It was asked to add Michel Consejo's name into the report.
27

28 7. Approval of Minutes 02/08/16- The minutes of February 8, 2016 were attached.
29

30 A correction was asked to be made on page 2, lines 24 and 29 to change the date from
31 2106 to 2016.
32

33 **Tim Steson made the motion to approve the minutes of February 8, 2016 as**
34 **submitted; Marilyn Grunewald seconded the motion. The motion carried 7-0-0.**
35

36 8. Adjourn
37

38 Joe Halko made the motion to adjourn at 5:14 p.m.; Gregg Gervais seconded the motion.
39 The motion carried 7-0-0.
40

41
42 Respectfully submitted,
43

44
45 Brianne King, Board Recorder
46

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21

David McWilliams, President

Rick Tatro, Vice President

Marilyn Grunewald, Treasurer

Jill Snapp, Secretary

Tim Stetson

Michel Consejo

Gregg Gervais

Joe Halko

Virginia Holiman