

1 **Northwest PEG-TV**

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3 Northwest PEG-TV Board of Directors Meeting
4 May 18, 2015
5 Minutes

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7 **Present for a quorum:** Rick Tatro, Virginia Holiman, Gregg Gervais, Joe Halko (arrived at 4:31
8 p.m.), Michel Consejo

9 **Unable to Attend:** Marilyn Grunewald, David McWilliams, Jill Snapp,

10 **Administrators:** Elizabeth Malone

11 **Visitors:** None

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13 1. Call to Order- Rick Tatro called the meeting to order at 4:30 p.m.

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15 2. Programming Report- The report included highlights from April and May programming.
16 These shows included the Maple Festival, Schools on the Move, DJ & RK show on Anti-
17 bullying, Little league, High School Softball, High School Baseball, and High School
18 Lacrosse, and Dick Day's 100th show. NWATV has been working with a student who has
19 created new intros to shows which also includes music the student composed himself.

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21 3. Treasurer's Report- The Treasurer's Report was attached to the Board's packet for review.
22 The Comcast check was an increased amount of over \$81,000.

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24 **Virginia Holiman made the motion to accept the Treasurers Report as submitted; Joe Halko**
25 **seconded the motion. The motion carried 5-0-0.**

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27 **Joe Halko made the motion to accept the checks written in the month of April and May;**
28 **Gregg Gervais seconded the motion. The motion carried 5-0-0.**

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30 4. Executive Director's Report- Elizabeth Malone explained NWATV is looking for
31 someone from Enosburg to start a committee as NWATV would like to partner with them
32 and expand their audience. In the past, Enosburg had North Country Cable TV but was
33 sold. There have been three groups that have started up but did not make a go of the
34 programming. NWATV can connect broadcasting equipment, and Elizabeth Malone is
35 sending an e-mail to Justin Larose, as this territory covers Enosburg, Bakersfield,
36 Richford, Montgomery, and Berkshire. The Public Service Board is doing a survey from
37 residents and non-profits to get a census of viewers. The next meeting will be in August,
38 and will cover the Strategic Plan that runs out in November.

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40 **Gregg Gervais made the motion to put the \$79,634.29 check from Comcast into the Building**
41 **Fund; Rick Tatro seconded the motion. The motion carried 5-0-0.**

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43 5. Old Business

44 a. Wage Study Committee- There was nothing to report.

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46 b. Bylaw and Personnel Policy Committee- This item was tabled until the August
47 meeting.

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49 **Gregg Gervais made the motion to table item 5.b. Bylaw and Personnel Policy Committee**
50 **until the August meeting; Virginia Holiman seconded the motion. The motion carried 5-0-0.**

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- c. Annual Dinner Review- The Board enjoyed the annual dinner. The price was adequate, and was good to keep the money in the viewing area. The Board did not like the buffet, and had slightly higher expectations.
- d. Building Committee Update- Rick Tatro spoke with Patrick Malone who purchased Franklin Park West and Energizer. Mr. Malone is donating a lot to the Humane Society. In three months Rick Tatro believes he will have more information for the Board.

6. New Business

- a. Scholarship Update- There were no applications submitted for the two scholarships NWATV gives out each year. The Paul Legassey scholarship will be handed out at BFA's Senior Night. Elizabeth Malone is waiting to hear from Dan Marlow for the name of the student who is receiving this \$1,000.00 scholarship.
- b. Long-term Investment Update- In 2014, the Board approved the surplus of funds to the Building Fund. Elizabeth Malone would like to include the \$81,000 from Comcast to go into the building fund to increase to \$582,000.00.

7. Approval of Minutes 04/16/2015- Gregg Gervais asked to amend the minutes of April 16, 2015 to state Internet is provided by Comcast and the power is paid for by the Village of Swanton. The Board would also like to change the minutes to reflect Brianne King is the Board Recorder, not the Board Secretary.

Michel Consejo made the motion to approve the minutes of April 16, 2015 as amended; Gregg Gervais seconded the motion. The motion carried 5-0-0.

8. Executive Session- Personnel

Joe Halko made the motion to enter Executive Session at 5:33 p.m. regarding Personnel; Gregg Gervais seconded the motion. The motion carried 5-0-0.

Exit Executive Session at 5:55pm. No motions made.

Michel Consejo made the motion to adjourn; Virginia Holiman seconded the motion. The motion carried 5-0-0.

9. Adjourn

Respectfully submitted,

Brianne King, Board Recorder

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David McWilliams, President

Rick Tatro, Vice President

Marilyn Grunewald, Treasurer

Jill Snapp, Secretary

Michel Consejo

Gregg Gervais

Joe Halko

Virginia Holiman