

1 **Northwest PEG-TV**

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3 Northwest PEG-TV Board of Directors Meeting

4 April 16, 2015

5 Minutes

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7 **Present for a quorum:** David McWilliams, Rick Tatro, Jill Snapp, Gregg Gervais, Marilyn
8 Grunewald, Michel Consejo, Virginia Holiman (arrived at 4:36 p.m.)

9 **Unable to Attend:** Joe Halko

10 **Administrators:** Elizabeth Malone

11 **Visitors:** None

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13 1. Call to Order- David McWilliams called the meeting to order at 4:31 p.m. in the BFA
14 UHSD#48 Library

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16 2. Programming Report- Paul Snyder's April highlights included new programming; Legends
17 of the Nerds, starring James Cross and Andy Giroux, Breathe in Life, starring Pamela
18 Easterday; and Taylor Park Fountain Update, starring Jeff Young. April had new sports
19 programming including Girls Lacrosse, Highgate Sports Arena, and a Dodge ball
20 Tournament.

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22 3. New Business

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24 a. Enosburgh Community Members- The Enosburgh Community Members could not attend
25 the meeting, and will reschedule.

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27 4. Treasurer's Report- The Treasurer's Report was attached to the Board's packet for review.
28 Elizabeth Malone was provided with numbers of subscribers for each town which was the
29 first time these numbers have been released.

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31 **Rick Tatro made the motion to accept the Treasurers Report as submitted; Virginia**
32 **Holiman seconded the motion. The motion carried 7-0-0.**

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34 5. Executive Director's Report- Elizabeth Malone explained Comcast would like NWATV to
35 take on the programming in the Enosburg area. Ms. Malone has been working with
36 Vermont Access Network on the Comcast Certificate of Public Good. The deadline for
37 scholarship applications is May 10, 2015. Elizabeth Malone is reviewing the strategic
38 goals and gathering a list of non-profits NWATV is currently working with. Today,
39 March 16, 2015 is the last day to vote for the Highgate Arena to win \$150,000 from the
40 Kraft Hockeyville Competition. Last year NWATV reimbursed Joey Russo \$600.00 for
41 expenses incurred for the camera that is installed on top of his restaurant in Highgate. The
42 camera in Swanton Village does not have a cost as the internet is provided by Comcast
43 and power is paid for by the Village of Swanton.

44
45 6. Old Business

46 a. Wage Study Committee- This has been postponed, as a meeting will be held in
47 May.

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49 b. Bylaw and Personnel Policy Committee- The Board reviewed and discussed the
50 potential changes in the bylaws, and will vote to approve the changes at the next
51 Board meeting.

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7. New Business

- a. Annual Report Update- The Annual Report was attached for the Board’s review. Elizabeth Malone explained there were 1,916 hours of programming produced this year. The reason this number is lower than 2013 is because NWATV was understaffed for over six months. She also shared a Capital Plan projection that included if equipment was moved to facilities from 2015 to 2016. The Expansion is moving to Enosburg area, and NWATV might pick up the area.
- b. Annual Dinner Update- The Annual Dinner will be on Sunday, May 17, 2015 at 5:00 p.m. The bids came back Jeff’s Restaurant, \$25.00/pp; Bayside, \$32.00/pp; and One Federal, \$34.00/pp.

Rick Tatro made the motion to approve the bid for Jeff’s Restaurant; Marilyn Grunewald seconded the motion. The motion carried 7-0-0.

7. Approval of Minutes 03/16/2015

Jill Snapp made the motion to approve the minutes of March 16, 2015 as submitted; Marilyn Grunewald seconded the motion. The motion carried 7-0-0.

Gregg Gervais made the motion to accept the checks written in the month of March; Marilyn Grunewald seconded the motion. The motion carried 7-0-0.

David McWilliams reported that the City of St. Albans has ordinances that will be out in July. The City of St. Albans has to put together ordinances, but there could be court action. The City of St. Albans will need to have two meetings.

8. Executive Session- Personnel

Gregg Gervais made the motion to enter Executive Session regarding Personnel at 5:28 p.m.; Jill Snapp seconded the motion. The motion carried 7-0-0.

The Board exited Executive Session at 5:42pm with no action taken

9. Adjourn

The Board Adjourned the meeting at 5:50pm

Respectfully submitted,

Brianne King, Board Recorder

David McWilliams, President

Michel Consejo

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Rick Tatro, Vice President

Gregg Gervais

Marilyn Grunewald, Treasurer

Joe Halko

Jill Snapp, Secretary

Virginia Holiman