

1 **Northwest PEG-TV**

2
3 Northwest PEG-TV Board of Directors Meeting
4 March 16, 2015
5 Minutes

6
7 **Present for a quorum:** David McWilliams, Rick Tatro, Jill Snapp, Gregg Gervais, Joe Halko,
8 Marilyn Grunewald, Michael Consejo, Virginia Holiman (arrived at 4:33 p.m.)

9 **Unable to Attend:** Joey Russo

10 **Administrators:** Elizabeth Malone, Paul Snyder

11 **Visitors:** None

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13 1. Call to Order- David McWilliams called the meeting to order at 4:31 p.m. in the BFA
14 UHSD#48 Library
15
16 2. Programming Report- Paul Snyder presented a video report which consisted of video clips
17 which have been aired over the past month which included Town Meeting Day Results,
18 Basketball playoffs, hockey, student projects for students in the community, music festivals
19 and spring concerts. Mr. Snyder explained staff of NWATV will be participating in an
20 upcoming dodge ball tournament. Mr. Snyder has also been reaching out to find more
21 shows and would like suggestions from the Board at the next Board meeting in April.
22
23 3. Treasurer's Report- The Treasurer's Report was attached to the Board's packet for review.

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25 **Virginia Holiman made the motion to accept the Treasurers Report as submitted and the**
26 **checks issued during the month of January; Jill Snapp seconded the motion. The motion**
27 **carried 7-0-0.**

- 28
29 4. Executive Director's Report- Elizabeth Malone explained that the possibility of receiving
30 internet revenue has been opened by the FCC's recent reclassification of broadband as a
31 utility. The price of the 990 has gone up from \$1000.00 a year to \$1500.00 to \$2000.00 a
32 year. Pam McKenzie has replaced Tuck Rainwater at Comcast, and is working for the
33 New England region. Elizabeth Malone explained the scholarship applications are now
34 available online and in guidance offices. There are two \$1,000.00 scholarships along with
35 the \$1000.00 Paul Legacy scholarship. The next Board meeting is Thursday, April 16,
36 2015 at 4:30 p.m. Comcast will be renewing their certificate for public good in 2016.

37
38 5. Old Business

- 39 a. Wage Study Committee- Elizabeth McWilliams wrote a letter to VAN. VAN
40 responded and informed Ms. Malone the survey was closed, and the results
41 coming soon. Elizabeth Malone has forwarded the preliminary results to the
42 Wage Study Committee.
43
44 b. Bylaw and Personnel Policy Committee- The bylaws are attached, the highlight
45 portions of the bylaws are changes. The Board will look over the bylaw changes
46 and will discuss further at the next Board meeting. The committee will meet again
47 before next month's meeting to explain the changes.
48
49 c. Building- Rick Tatro explained Liz Gamache, the St. Albans City Mayor should
50 have the articles of moratorium completed by the end of April. The articles then

1 have to be warned.
2

3 6. New Business

4 a. Annual Report Update- Elizabeth Malone explained this is being finalized with
5 Gina Clark, the accountant. The reports will be finished by the April Board
6 meeting. The 990's are due on May 15, 2015. NWATV is expecting to receive
7 over \$1,000.00 from the Health Insurance Rebate.
8

9 b. Annual Dinner- The Annual Dinner will be on Sunday, May 17, 2015, and Joey
10 Russo is willing to set the menu for the dinner.
11

12 **Marilyn Grunewald made the motion to have the Annual Dinner at Bayside in Saint Albans;**
13 **Rick Tatro seconded the motion.**

14
15 **Marilyn Grunewald rescinded her motion to have the Annual Dinner at Bayside in Saint**
16 **Albans; Rick Tatro seconded the motion.**

17
18 **Marilyn Grunewald made the motion to keep the Annual Dinner local, with a minimum of**
19 **two bids; Rick Tatro seconded the motion. The motion carried 7-0-0.**
20

21 7. Approval of Minutes 02/16/2015
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23 **Jill Snapp made the motion to approve the minutes of February 16, 2015 as**
24 **submitted; Gregg Gervais seconded the motion. The motion carried 7-0-0.**
25

26 Marilyn Grunewald explained the Friends of Northern Lake Champlain is having a
27 professional development training for Board members. The Professional Development is
28 focusing on transitions and sustainability. The price is \$25.00 per person, and with a
29 group of 7 or more the cost is \$20.00 per person. This will be held on April 6, 2015 in the
30 BFA Library.
31

32 **Gregg Gervais made the motion to donate \$200.00 to the Friends of Northern Lake**
33 **Champlain and receive free admission; Joe Halko seconded the motion. The motion**
34 **carried 6-0-1. Marilyn Grunewald abstained.**
35

36 Michael Consejo attended a meeting about interactive TV shutting down. Mr. Consejo
37 would like to know if there is anything can do. NWATV's mission is to teach people
38 about media and Elizabeth Malone will look into the possibilities.
39

40 **Gregg Gervais made the motion to accept Michael Consejo onto the Board; Joe**
41 **Halko seconded the motion. The motion carried 7-0-0.**
42

43 8. Executive Session- Personnel
44

45 **Gregg Gervais made the motion to enter Executive Session regarding Personnel at 5:46 p.m.;**
46 **Marilyn Grunewald seconded the motion. The motion carried 8-0-0.**
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48 The Board exited Executive session at 5:54 p.m.

49 9. Adjourn

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**Jeo Halko made the motion to adjourn at 5:55 p.m.; Virginia Holiman seconded the motion.
The motion carried 8-0-0.**

Respectfully submitted,

Brianne King, Board Secretary

David McWilliams, President

Michael Consejo

Rick Tatro, Vice President

Gregg Gervais

Marilyn Grunewald, Treasurer

Joe Halko

Jill Snapp, Secretary

Virginia Holiman