

1 **Northwest PEG-TV**

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3 Board of Directors  
4 January 20, 2014  
5 Minutes  
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7 **Present for a quorum:** Joey Russo, David McWilliams, Elizabeth Malone, Joe Halko, Tyler  
8 Comeau, Marilyn Grunewald, Gregg Gervais, Rick Tatro, Virginia Holiman (arrived at 4:36 p.m.)  
9 **Missing:** Jill Snapp

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11 1. Call to Order- David McWilliams called the meeting to order at 4:30 p.m.  
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13 2. Programming Report- Elizabeth Malone explained to the Board Northwest Access TV will  
14 be receiving more revenue for the organization by posting the recorded minutes online.  
15 Currently Northwest Access TV has done St. Albans Town and St. Albans City School.  
16 The videos are posted through Vimeo which is a professional website without the  
17 advertisements.  
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19 3. Treasurer's Report- The report was from January 1, 2013 to December 31, 2013 which  
20 showed a \$66,468 surplus. Elizabeth Malone reported the revenue is 6% higher from  
21 Comcast which is probably due to increase in viewers and programs.  
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23 **Rick Tatro made the motion to approve the Treasurer's Report; Virginia Holiman**  
24 **seconded the motion. The motion carried 8-0.**  
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- 26 4. Executive Director's Report- Elizabeth Malone reported on Friday's Northwest Access TV  
27 is going out to Non-Profits to record. So far, Northwest Access has gone to VT Childrens  
28 Hospital and Northwest Medical Center. Northwest Access TV is able to do 1 video for  
29 the Non-Profit in a day. A local celebrity class will be taking place which will teach  
30 people what it takes to be on camera. This course will take place on Wednesday nights  
31 from 6:00 pm tp 8:00 pm. A questionnaire went out from Kittell, Brannagan, and Sargent  
32 to be answered, and the 990 is being worked on. Joey Russo invited the Board to his  
33 annual Pancake Breakfast which will be the 1st Saturday of May. The meeting next month  
34 will be on February 17, at 6:00 p.m. and Joey Russo will Skype into the meeting.  
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36 5. New Business  
37 5.1 Long-term Investment Review- Elizabeth Malone explained to the Board that money  
38 from CD's and money markets will need to be moved to be properly insured by the  
39 FDIC and the NCUA. The Board explained how they would like the funds to be  
40 allocated. At the next meeting, the Board will decide what to do with the money  
41 from the Budget surplus.  
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43 5.2 Board Schedule- The Board explained the Board's Meeting Schedule which was  
44 included in the Board's packet. Suggestions were made for the schedule to announce  
45 the Scholarship Recipients at the May 17, 2014 meeting, but to present the awards at  
46 the October 6, 2014 meeting where the Board also elects 3 directors which this year  
47 will be Joey Russo, Jill Snapp, and Gregg Gervais. The James Leahy award will be  
48 presented to Northwest Access TV's pro bono lawyer who donates many hours a  
49 year. There will be classes again this year in September for the Film Fest movies,  
50 and the advertising will begin in August to get the word out. The applications for  
51 scholarships will go to the guidance counselor's office in the beginning of February.

1 The Board also talked about the building options for Northwest Access TV.  
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- 3 6. Approval of Minutes- 12/17/13- The minutes of December 17, 2013 were included in the  
4 Board packet for their review.  
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6 **Marilyn Grunewald made the motion to approve the minutes of December 17, 2013 as  
7 presented; Gregg Gervais seconded the motion. The motion carried 7-0.**  
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- 9 7. Adjourn

10 **The Board adjourned at 5:26 p.m.**  
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12 Respectfully submitted,  
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14 Brianne King, Board Secretary  
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23 **David McWilliams, President**

\_\_\_\_\_ **Tyler Comeau**

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25 **Rick Tatro, Vice President**

\_\_\_\_\_ **Gregg Gervais**

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27 **Marilyn Grunewald, Treasurer**

\_\_\_\_\_ **Joe Halko**

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29 **Jill Snapp, Secretary**

\_\_\_\_\_ **Virginia Holiman**

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31 **Joey Russo**  
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