

1 **Northwest PEG-TV**

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3 Board of Directors  
4 August 19, 2013  
5 Minutes

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7 **Present for a quorum:** Joey Russo, David McWilliams, Elizabeth Malone, Joe Halko, Virginia  
8 Holiman (arrived at 4:32 p.m.), Tyler Comeau, Jill Snapp, Marilyn Grunewald (arrived at 4:35  
9 p.m.), Gregg Gervais, Kris Hoyt

10 **Missing:** Rick Tatro,

11 **Visitors:** None

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13 1. Call to Order: David McWilliams called the meeting to order at 4:30 p.m.  
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15 2. Programmers Report- Kris Hoyt presented a short movie clip of what had been happening  
16 within the last month. The clip showed the summer camps which students created stop  
17 animation projects. The Open Doors Program and the St. Albans Recreation Department  
18 both held camps. A film festival will hosted by NWATV, and will premier at the Welden  
19 Theater before Halloween. This film project is open to anyone 13 or older and the film  
20 must be between 5 and 15 minutes long. Judges will score the films and awards will be  
21 presented. An after party will be held at Twiggs. There will be many classes people can  
22 take to help with their video. The website to visit for more information is  
23 [www.nwnightmares.com](http://www.nwnightmares.com).  
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25 3. Treasurer's Report- The treasurer's report was included in the board packet. Marilyn  
26 Grunewald and Elizabeth Malone have been meeting monthly.

27  
28 **Gregg Gervais made the motion to accept the Treasurers Report; Joe Halko seconded**  
29 **the motion. The motion carried 8-0.**

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31 4. Executive Director's Report- Elizabeth Malone explained to the Board the money they  
32 received from Comcast was above budget. The 2 summer camps went well, and they  
33 partnered with the St. Albans Recreation department and the Open Doors Program. There  
34 were 8 students in each class which was a good size. Elizabeth Malone reported the St.  
35 Albans Court called and asked to have live streaming at the Town vs. City court case,  
36 which NWATV was able to attend and have live on TV and their website. On August 27th  
37 and 28th, NWATV will be at the St. Albans Court recording Georgia vs. John Rhodes case.  
38 Tate Brooks volunteered to video the football games at BFA St. Albans; this will also be  
39 streamed live on NWATV's website and on Channel 15 at 7:00 p.m.  
40  
41 5. Old Business  
42 5.1 Remote Camera Update- Joey Russo reported he is still having problems with his  
43 camera. Tony from Conner Communications was not able to fix the problem with  
44 the camera. Elizabeth Malone spoke with Swanton, and they have given the okay to  
45 install the camera. NWATV and Swanton will need to split the cost of the pole  
46 which the camera will be on, and are now waiting on the camera to come in and for  
47 Comcast to update the internet connection. Swanton asked to have the camera  
48 recorded to police purposes, which cannot happen as it can bog down the system.  
49 The police will be able to record from their own devices. David McWilliams  
50 reported he spoke with Mr. Gayland to record the Bay and Lake Road in St. Albans.  
51 Mr. Gayland will allow this camera to be installed. This will be the last camera they

1 install until next year.  
2

3 **Joey Russo made the motion stating NWATV does not allow recording of equipment**  
4 **to be used as a main controller. The police can be a viewer of the camera, but not a**  
5 **controller of the camera; Marilyn Grunewald seconded the motion. The motion**  
6 **carried 8-0.**  
7

8 5.2 Audit Update- The audit is currently on hold as Chris Heald at Kittell, Branagan &  
9 Sargent reclass funds. The form 990 will need to be refiled for the year. Elizabeth  
10 Malone should not hear anything else from the auditor until October when they  
11 finish and present their findings.  
12

13 6. New Business

14 6.1 Board's Self-Evaluation- Overall, the Board was satisfied with the Self-Evaluation.  
15 No suggestions were made.  
16

17 6.2 Comcast Decision on Third Channel- Elizabeth Malone reported she received a  
18 letter from Tuck, and Comcast is not willing to offer the 3rd channel. The 3rd  
19 channel would be used for live feeds of cameras throughout Franklin County.  
20 Comcast is concerned that the cameras would not be monitored, and content would  
21 not be monitored 24/7.  
22

23 6.3 Comcast Contract Negotiations- The 5 year contract will be discussed further at the  
24 September or October Board meeting when Greg at Comcast is available. The  
25 Board is unsure if there will be a relocation of NWATV, or could take the 3rd  
26 Comcast channel. The Board will talk to Comcast about acquiring other towns. The  
27 Board would also like to meet with the Colchester Board for extra feedback.  
28

29 6.4 Annual Meeting Ideas- The meeting will be held on Monday, October 7, 2013 at  
30 6:30 p.m. at Twiggs. Virginia Holiman, Tyler Comeau, and Joe Halko's positions  
31 are all up for renewal.  
32

33 7. Approval of Minutes- May 20, 2013  
34

35 **Jill Snapp made the motion to approve the Minutes of May 20, 2013; Gregg Gervais**  
36 **seconded the motion. The motion carried 8-0.**  
37

38 8. Executive Session

39 8.1 Contracts  
40

41 **Marilyn Grunewald made the motion to enter Executive Session at 5:23 p.m.**  
42 **regarding Contracts; Joe Halko seconded the motion. The motion carried 8-0.**  
43

44 **Joe Halko made the motion to exit Executive Session with no action taken; Virginia**  
45 **Holiman seconded the motion. The motion carried 8-0.**  
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47 9. Adjourn  
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49 **Joe Halko made the motion to adjourn at 5:35 pm; Virginia Holiman seconded the**  
50 **motion. The motion carried 8-0.**  
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Respectfully submitted,

Brianne King, Board Secretary

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**David McWilliams, President**

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**Rick Tatro, Vice President**

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**Marilyn Grunewald, Treasurer**

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**Jill Snapp, Secretary**

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**Joey Russo**

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**Tyler Comeau**

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**Gregg Gervais**

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**Joe Halko**

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**Virginia Holiman**