

1 **Northwest PEG-TV**

2
3 Board of Directors
4 December 17, 2012
5 Minutes

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7 **Present for a quorum:** Tyler Comeau, Rick Tatro, Joey Russo, David McWilliams, Elizabeth
8 Malone, Jill Snapp, Joe Halko, Virginia Holiman (arrived at 4:31 p.m.), Marilyn Grunewald

9 **Missing:** Gregg Gervais

10 **Visitors:** Kris Hoyt

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12 1. Call to Order: David McWilliams called the meeting to order at 4:30 p.m.
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14 2. Programmers Report- Kris Hoyt presented a short movie clip of what had been happening
15 within the last month. The clip showed the United Way Auction, the Festival of Tree's,
16 and the Hometown Holiday Greetings.
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18 3. Treasurer's Report- The treasurer's report was included in the board packet. Elizabeth
19 Malone explained that there was nothing new to report. They were looking to close out the
20 books as soon as possible. The money in the budget surplus will go into the building fund.
21
22 4. Executive Director's Report- Elizabeth Malone reported the 3rd quarter check is down 4%,
23 but every year the 3rd quarter is lower. The 2013 quarterly amount is above budget. The
24 board discussed setting up cameras of street views in different parts of Franklin County.
25 Kris Hoyt and Elizabeth Malone have been working on a list of programs and classes for
26 people to take. Elizabeth Malone explained they will be working with an instructor from
27 CCV who does film classes who will be working in conjunction with Northwestern Access
28 TV. Elizabeth Malone did not find an interest from the schools to videotape students
29 saying the Pledge of Allegiance. Elizabeth Malone created fliers for Ben Kaufman who
30 has approached some businesses to sponsor himself being paid for the winter sports.
31
32 5. New Business-
33 5.1 2013 Budget- Elizabeth Malone explained the amended changes of the 2013 budget.
34 This was included in the board packet. They would also like to have an audit done
35 of their books in 2013, and do an audit every 3 years.
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37 **Marilyn Grunewald made the motion to approve the 2013 Budget; Joey Russo**
38 **seconded the motion. The motion carried 7-0.**

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40 5.2 2013 Board Calendar- The board has agreed to change the time of the meeting in
41 February to 6:00 p.m. the remaining meetings will be at 4:30 p.m. unless changed at
42 a later time.
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44 6. Old Business
45 6.1 Strategic Planning Wrap Up- At the meeting on November 19, 2012 the board and
46 employees discussed goals to increase numbers of producers. To engage more non-
47 profits they would like to create a think tank. To attract young producers, they
48 would like to have a ceremony, and would like to have this in May at the annual
49 dinner. To outreach to smaller towns, the board would like to install cameras with
50 street views.
51

1 7. Approval of Minutes- 11/19/12
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3 **Tyler Comeau made the motion to amend the minutes of November 19, 2012 to state**
4 **on page 2, line 13 that the banner for the Highgate Irena will be hung before the**
5 **hockey season, and the banner at the Complex is already up; Rick Tatro seconded the**
6 **motion. The motion carried 8-0.**
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9 **The board entered Executive Session to discuss personnel at 5:27 p.m.**

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11 **Motion to come out of Executive Session made by Marilyn Grunewald; Tyler Comeau**
12 **seconded the motion. The motion carried 8-0.**

13
14 **Motion to approve the budget including salary and wages as discussed in Executive**
15 **Session made by Tyler Comeau; Rick Tatro seconded the motion. The motion**
16 **carried 8-0.**
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18 8. Adjourn

19 **Motion to adjourn made by Jill Snapp; Marilyn Grunewald seconded the motion.**
20 **The motion carried 8-0. Meeting adjourned at 5:43**
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24 Respectfully submitted,

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26 Brianne King, Board Secretary
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31 **David McWilliams, President**

Tyler Comeau

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35 **Rick Tatro, Vice President**

Gregg Gervais

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39 **Marilyn Grunewald, Treasurer**

Joe Halko

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43 **Jill Snapp, Secretary**

Virgina Holiman

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47 **Joey Russo**
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